

ELK GROVE VILLAGE HOMETOWN PARADE APPLICATION
THEME: “STAR- SPANGLED SALUTE TO AMERICA”
SATURDAY, JUNE 19, 2010

Please Print or Type: (ALL blanks **MUST** be filled in -- form will be returned if not completed properly).

Name of Organization: _____

Organization Contact: _____ Email: _____

Street Address: _____ City/State: _____ Zip: _____

Phone: _____ Emergency Phone Number in the event that we need to contact your group on parade day: _____

Check the Category that Best Describes your Unit:

<u>Float</u>	<u>Attraction/Novelty</u>	<u>Community Organization</u>	<u>Hand-Out Item</u>
____ Amateur	____ Clown/Professional	____ Adult	Describe: _____
____ Commercial or Professional	____ Band/Drill Team	____ Children	_____
	____ Antique/Classic Auto	____ Other	_____

Honorarium (appearance fee if applicable) \$ _____ (Failure to list amount will forfeit consideration for request).

Federal Tax ID# (if applicable) _____ (Not-for-profit exempt) _____

Number of Persons in Unit _____ Number of Vehicles in unit _____

Does your group emit music? ____Y (Preferred) ____N Length of unit _____

Give a description of your unit or organization. **This description will be used by the cable TV announcer as your unit passes Channel 6** (Attach additional sheet if necessary).

Important: ALL UNITS **MUST** REFLECT THE PARADE THEME IN SOME MANNER. ALL UNITS ARE RESPONSIBLE FOR PROVIDING THEIR OWN BANNER (large enough to sufficiently identify their unit). FAILURE TO ABIDE BY PARADE RULES WILL BE CAUSE FOR DISQUALIFICATION OR REJECTION BEFORE OR DURING THE PARADE. DISQUALIFICATION WILL BE AT THE DISCRETION OF THE PARADE COMMITTEE.

I have read the Parade Rules and Participation Agreement enclosed with this application and agree to comply.

 Signature and Title Date: _____

Please return **THIS PAGE ONLY** via U.S.P.O. mail, email, or fax to:
 Elk Grove Village Parade Committee
 901 Wellington Avenue
 Elk Grove Village, IL 60007

Direct questions to:
 Email: parade@elkgrove.org Phone: (847) 357-4038 Fax: (847) 357-4044

Completed applications must be returned by **April 14, 2010**.

ELK GROVE VILLAGE HOMETOWN PARADE RULES

- 1. TIME and PLACE:** The parade will commence on Saturday, June 19, 2010 promptly at 6:00 p.m.
- 2. ASSEMBLY:** Final assembly/check-in details will be announced in a future letter. All parade units should plan on assembling no later than 5:00 p.m. **Please note:** Final unit placement numbers will not be sent out or known until **one week prior to the date of the Parade.**
- 3. REGISTRATION:** Address applications to Elk Grove Village Parade Committee, 901 Wellington Avenue, Elk Grove Village, IL 60007. Registration is open to all, but the Committee reserves the right to limit and screen entries based on a group's service to the community. There will be approximately 80 units. You will receive notification of acceptance or rejection by mail. **You must display the Parade Theme in some manner.**
- 4. HONORARIUM:** Units requiring honorarium fees will be selected on the basis of available funds. Honorarium fees will only be paid to professional or community-oriented individuals or groups. Failure to indicate an honorarium fee on the parade application will indicate that none is required.
- 5. DECORATION OF ENTRIES:** All units must observe the theme by using suitable decorations. All vehicles, unless pulling floats, must be **FULLY** decorated. No bare trucks, wagons or trailers will be permitted other than Police, Fire and Village vehicles. Units for advertisement purposes only will not be accepted.
- 6. SIGNS:** Each entry must have a banner/sign large enough to sufficiently identify your unit. Displays contrary to community standards are prohibited.
- 7. SUPERVISION:** Groups with children marching must have a minimum of four (4) adults supervising – more depending on age and number of children participating. All parade entries with children must have a designated adult that will stay with the children until all children are picked up by their parents. **No child may be left on a float or vehicle without adult supervision.**
- 8. HANDOUTS:** **For safety reasons, the Committee prohibits the throwing of candy, gum, or other items by parade participants.** It is acceptable to have walkers with your unit **pass out** candy, coupons, and freebies for your organization provided you keep pace with the unit ahead. **No business flyers may be handed out for advertising purposes only. Approval must be obtained from the Parade Committee for ALL handout items prior to unit number assignment.** Failure to comply will disqualify the unit from the parade and judging. The Committee reserves the right to disallow any entry which is deemed inappropriate or unsafe in nature. No standing or stopping is allowed. **You must continue to walk along the route and keep a 10-15 foot distance from the Unit in front of you at all times. No stopping/standing is allowed without the approval of the Parade Committee for performance reasons.**
- 9. ELECTED OFFICIALS:** All elected officials or candidates for elected office must personally appear in the unit bearing his/her name. No literature will be allowed to be handed out. Your unit must depict the Parade Theme in some manner.
- 10. JUDGING:** All eligible units must maintain a forward motion except for short performances where designated. Eligible units will be judged on their performance during the parade. All entries will be judged in one category only.

PARTICIPATION AGREEMENT

The applicant agrees to abide by all applicable Village Ordinances, by the Committee Rules and Regulations, and with the terms of this application. The applicant further agrees to accept all future modifications in the application made and communicated by the Committee, or agrees to withdraw its application in writing. The applicant acknowledges that the Committee has the authority to govern the conduct and organization of the parade and agrees to abide by all the decisions made on the day of the parade by the Committee or its agents. The applicant has read and understands the Rules as listed herein and agrees to abide by them. The applicant agrees that it is responsible for the safety of its unit, property connected therewith, and persons affiliated with the unit. Should the unit or any property connected therewith be damaged or destroyed, or should any person be injured as a result of any act of conduct of the applicant, the applicant agrees to indemnify the Village of Elk Grove Village against and save it harmless from any and all liability to, death of person and from damage and destruction to property caused by the applicant.

-- DO NOT RETURN THIS PAGE --

RETURN SIGNED, ONE-PAGE APPLICATION ONLY, AND RETAIN THIS PAGE FOR YOUR RECORDS

Direct questions to:

Email: parade@elkgrove.org

Phone: (847) 357-4038

Fax: (847) 357-4044