

Village of Elk Grove Village

Finance Department Reference Guide



901 Wellington Avenue
(847) 439-3900

www.elkgrove.org

Important Phone Numbers

Village Hall Main Line	439-3900
Business Licenses	357-4062
Real Estate Transfer Stamps	439-3900
Vehicle Stickers	439-3900
Water Billing	357-4060

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Real Estate Transfer Tax

When selling your property in Elk Grove Village, a Real Estate Transfer Tax Stamp is required. The cost is \$3.00 for every \$1,000 of the total selling price.

Residents who sell their principal residence and re-invest in another property located within the Village may apply for a partial refund of their real estate transfer tax. Sellers reinvesting within the Village may be refunded \$2.00 of every \$3.00 per \$1,000 in Real Estate Transfer taxes paid.

Senior residents 65 years or older may also request a one-time refund of \$2.00 of every \$3.00 per \$1,000 in Real Estate Transfer taxes paid. The property sold or transferred must have been the senior's principal residence for more than one year and owned by the senior.

A \$10.00 handling fee is charged for transactions that are eligible for an exemption. To determine if your real estate transaction is eligible for an exemption, or for additional information on Real Estate Transfer Tax Stamps, please contact the Finance Department at (847) 439-3900.

Business Licenses

Businesses conducting retail sales of any product or merchandise require a license. In addition, various other activities also require a business license. Companies are responsible for obtaining all necessary licenses. The annual fee for a business license covers the cost of making inspections necessary to safeguard public safety, health, and welfare. Failure to obtain a license can result in fines of \$50.00 to \$500.00 per day. Call (847) 357-4062 for more information. Examples of activities requiring a business license include, but are not limited to:

- food, beverage, and cigarette vending machines
- coin-operated amusement/musical devices
- day care centers
- restaurants and food caterers
- taxi cabs
- scavenger services and scrap dealers
- single family rental homes
- contractors performing work within Village limits

Utility Billing

Sign up for the Village's Automatic Bill Payment program, and the amount of your bi-monthly water and sewer service bill can be directly debited from your checking or savings account. Residents are also reminded to notify Utility Billing prior to moving. Final inside water meter reads for water usage must be scheduled at least 3 days prior to the closing date. Property owners should also ensure that correct tenant and owner information is recorded for all rental properties owned in Elk Grove. For more information, call the Utility Billing Division at (847) 357-4060.

Water & Sewer Rates

The Village provides water and sewer service to incorporated properties. Following are the water and sewer rates per 1,000 gallons, as billed on a bi-monthly basis, effective January 1, 2010.

Description	Water	Sewer	Total
Incorporated	\$5.10	\$1.50	\$6.60
Unincorporated	\$7.65	\$2.25	\$9.90
Bensenville*	\$5.10	\$6.91	\$12.01
Brannigar Estates	**	\$52.00	\$52.00

* Certain unincorporated properties receive sewer services from Bensenville.

** Flat rate

Outdoor Water Restrictions

Effective May 1st through September 30th, the Village restricts the use of water for outdoor purposes. The restrictions are as follows:

◆ All residential property owners are permitted to water outdoors from 5:00 p.m. to 10:00 p.m., Monday through Friday and all day Saturday and Sunday.

◆ Industrial and commercial property owners may water outdoors Monday through Friday from 9:00 a.m. to 2:00 p.m. and all day Saturday and Sunday.

Vehicle Stickers and Pet Licenses

Must be displayed by June 1st of each year. Failure to purchase and display the current sticker by June 1st will be subject to police enforcement and additional penalties.

Passenger car or motorcycle	\$25.00
Senior (age 65 and older)	\$ 3.00*
Disabled Veteran/Handicap	\$ 3.00*
Antique Vehicle	\$ 3.00
Recreational vehicle	\$30.00
Truck (varies by weight)	\$50.00-\$155.00

* limit two (2) per household; proof of age/handicap required

Dog/Cat License \$ 5.00
(proof of rabies inoculation required)

New residents and new vehicles must be registered within 30 days of moving into the Village or purchasing a new vehicle to avoid penalties. Residents who purchase a new vehicle after paying for a vehicle sticker should retain the original sticker to return to the Village. A small transfer fee will be assessed for a new sticker.

Saturday Hours

In an effort to accommodate the busy schedules of Village residents, the Municipal Complex is open on the first Saturday of each month from 9:00 a.m. to 12:00 p.m. Residents can pay their water bills, obtain vehicle stickers and pet licenses, purchase yard waste stickers, and apply for a business license. Real Estate Transfer Stamps are not issued on Saturdays. Regular business hours are Monday through Friday, 8:30 a.m. to 5:00 p.m.

Drop Box

A 24-hour depository for the payment of water bills, parking tickets, vehicle stickers, and pet licenses is located near the entrance to Village Hall. Please do not deposit cash into the drop box.

Tax Guide

Following is a brief guide to taxes that apply to purchases made by residents and businesses in Elk Grove Village. The Village overlaps into two (2) counties, Cook and DuPage, resulting in a different sales tax rate for each county.

Description	Cook	DuPage
State Tax	6.25%	6.25%
Village Home-Rule Tax	1.00%	1.00%
County Home-Rule Tax	1.75%	-
Regional Transportation Authority (RTA)	1.00%	0.75%
Total - General Merchandise	10.00%	8.00%
Village Food & Beverage Tax	1.00%	1.00%
Total - Prepared Food & Alcoholic Beverages	11.00%	9.00%

Prepared Foods & Beverages

Restaurants, cafeterias, banquet facilities and bars assess an additional 1.00% tax on prepared food intended for immediate consumption on the premises and alcoholic beverages sold at retail either for consumption on the premises or sold in original packaging for consumption off premises.

Qualifying Food, Drugs, and Medical Appliances

Qualifying food, drugs and medical appliances are taxed at a lower rate than general merchandise. This lower tax is applicable on non-prepared foods such as a cake mix or milk. The total tax on qualifying food, drugs and medical appliances in Cook County is 2.25%. In DuPage County, this rate is 1.75%. Note: effective September 1, 2009 the State of Illinois revised its list of items that are charged this lower tax rate. For further information, visit www.revenue.state.il.us

Telecommunication Taxes

Telecommunication taxes apply toward the gross charges on both local and long distance telecommunications made by businesses and residences located within the Village. The term telecommunications includes: telephone, facsimile, paging and wireless service. The Village of Elk Grove Village charges a 5.00% Simplified Municipal Telecommunications Tax on all gross charges. The maximum allowed by state statute is 6.00%. The Village also charges \$.75 per line to help cover the cost for emergency 911 services. Please note that state and federal telecommunications taxes and fees are also added to all telecommunications bills. The tax rate charged to all telecommunications bills by the State of Illinois is 7.00%.

Municipal Gas Use Tax

A tax of \$0.01 per therm of natural gas use is charged for all natural gas use within the corporate boundaries of Elk Grove Village.

Hotel/Motel Tax

A tax of 6.00% is charged on the gross rental receipts of all hotels and motels located in Elk Grove Village. The tax is collected by the hotel/motel from the occupant at the time the room is paid for.